

DRAFT MINUTES

MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON APRIL 13, 2024 AT 103 BROADWAY, SALTAIRE, NEW YORK WITH A REMOTE ATTENDANCE OPTION VIA AN AUDIO/VIDEO CONNECTION TO THE INTERNET.

Mayor O'Brien called the Board of Trustees meeting to order at 9:00 a.m., at which time the following were in attendance:

Hugh O'Brien, Mayor
Frank Wolf, Deputy Mayor, Trustee
Nat Oppenheimer, Trustee (Remote)
Susan Skerritt, Trustee
Anna Kovner, Trustee
Joseph Prokop, Village Attorney
Scott Rosenblum, Advisor to the Board (Remote)
Mario Posillico, Village Administrator
Donna Lyudmer, Village Treasurer
And at times up to 0 persons attended in person and 0 other attendees observed through internet connection (exclusive of the officers noted above).

ADJOURN INTO EXECUTIVE SESSION

Trustee Wolf made a motion at 9:00 a.m. that the Board adjourn into Executive Session to discuss one or more of the following: information relating to current and future investigation and/or prosecution of offenses in the Village, litigation strategy in pending or future litigation, personnel matters as described in Public Officers Law Section 105(f). The motion was seconded by Trustee Skerritt, and the question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Wolf

Seconded: Trustee Skerritt

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Oppenheimer, Trustee Skerritt, Trustee Kovner

Against: None

Abstain: None

RE-ADJOURNMENT INTO PUBLIC SESSION

Trustee Skerritt made a motion at 10:09 a.m. to close the Executive Session and to re-adjourn into public session. The motion was seconded by Trustee Wolf, and the question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Skerritt

Seconded: Trustee Wolf

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Oppenheimer, Trustee Skerritt, Trustee Kovner

Against: None

Abstain: None

Mayor O'Brien called the Public Meeting to order at 10:09 a.m. and the following were in attendance:

Hugh O'Brien, Mayor
Frank Wolf, Deputy Mayor, Trustee
Nat Oppenheimer, Trustee (Remote)
Susan Skerritt, Trustee
Anna Kovner, Trustee
Scott Rosenblum, Advisor to the Board (Remote)
Joseph Prokop, Village Attorney
Mario Posillico, Village Administrator
Donna Lyudmer, Village Treasurer
And 4 persons attended in person and at times up to 8 other attendees observed through internet connection at various times (exclusive of the officers noted above).

PUBLIC HEARING ON THE 2024/25 TENTATIVE BUDGET

The most recent version of the 2024/25 tentative budget had been posted and available for viewing or download on the Village website. Village Administrator Posillico provided an overview of the projected results of the 2023/24 fiscal year (ending May 31, 2024), and stated that the general fund balance, inclusive of all operational deficits and closed capital project deficits, is projected to stand at approximately \$2,600,000. He then provided an overview of the 2024/25 tentative budget, which as presented carries a 3.7% tax rate increase and is projected to result in a budget deficit of approximately \$107,000, which would bring the general fund balance down within a tight range of the targeted \$2,500,000 fund balance policy level. Village Administrator Posillico then further detailed some areas of the budgeted revenues and specific appropriations. After further discussion amongst the members of the Board and those in attendance, and after all having had a chance to be heard, Trustee Wolf made a motion at 10:40 a.m. to close the Public Hearing on the 2024/25 tentative budget. The motion was seconded by Trustee Kovner, and the question of the adoption of the foregoing resolutions was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Wolf

Seconded: Trustee Kovner

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Oppenheimer, Trustee Skerritt, Trustee Kovner

Abstain: None

Against: None

ADOPTION OF 2024-25 BUDGET

Trustee Skerritt made the following motion:

WHEREAS, the tentative budget for the fiscal year 2024-2025 has been duly presented to the Board by the Village Administrator and Village Treasurer, and a duly advertised public hearing has been held thereon, and

WHEREAS, the final assessment role for the Village of Saltaire for the fiscal year 2024-2025 has been duly filed with the Village Clerk,

NOW THEREFORE BE IT RESOLVED, pursuant to the Village Law §5-508(4), that the said presented and modified tentative budget reflecting a tax rate of 6.33 per thousand of assessed value, be and hereby is adopted as the budget of the Village of Saltaire, New York, for the fiscal year 2024-2025, and

BE IT FURTHER RESOLVED, pursuant to §1420 of the Real Property Tax Law, that the Board of Trustees levy Real Estate Tax in the amount of \$2,871,830.00 against all properties listed in the 2024-2025 assessment roll of the Village of Saltaire, and

BE IT FURTHER RESOLVED that the Mayor be authorized to execute the Warrant for Collection of Taxes pursuant to §1246 of the Real Property Tax Law, and authorize the Village Treasurer to pay the annual salaries or pro-rated part thereof on a semi-monthly basis for the full-time employees and other key seasonal employees of the Village of Saltaire as reflected in the budget, and to pay the seasonal and hourly employees on a semi-monthly basis to be hired and authorized and have their pay certified by the Village Administrator at rates he deems necessary to fill the needs anticipated and reflected in the budget.

The motion was seconded by Trustee Wolf and the question of the adoption of the foregoing resolutions was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Skerritt

Seconded: Trustee Wolf

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Oppenheimer, Trustee Skerritt, Trustee Kovner

Abstain: None

Against: None

At the request of the Board, the Village Administrator said he would continue discussions with the Fire Co. to get more detailed information about the proposed heating, cooling and ventilation upgrade to the firehouse that was included in the budget.

Trustee Oppenheimer left the meeting at approximately 10:54 a.m. due to technical issues with his remote connection.

SELECTION OF THE LESSEE OF VILLAGE PROPERTY

Village Administrator Posillico reported that one proposal was received in March in response to the Village's Request for Proposal (RFP) process to lease an unused section of the Village Maintenance Yard to a private entity for outdoor storage. He stated that he had reviewed the proposal based on qualitative and quantitative criteria, and that in his opinion the proposer is a qualified potential lessee who is capable of fulfilling all of the requirements of the RFP and its associated lease. Discussion ensued amongst the Board members and those in attendance, and after all having a chance to be heard, Trustee Kovner made a motion to select Kahler Contracting LLC as the preferred lessee for rental of a section of the Village Maintenance Yard for the purposes of outdoor storage pursuant to the conditions of the RFP, and to authorize the Village Administrator in consultation with the Mayor and Village Attorney to execute the necessary lease documents. The motion was seconded by Trustee Wolf and the question of the adoption of the foregoing resolutions was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Kovner

Seconded: Trustee Wolf

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Skerritt, Trustee Kovner

Abstain: None

Against: None

APPROVAL TO EXECUTE LEGAL SETTLEMENT

Trustee Skerritt made a motion to authorize the Mayor, the Village Administrator and the Village Attorney to execute all of the necessary documents as presented to the Board and pursuant to the direction of the Village Attorney to settle an ongoing legal matter. The motion was seconded by Trustee Wolf and the question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Skerritt

Seconded: Trustee Wolf

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Skerritt, Trustee Kovner

Abstain: None

Against: None

AUTHORIZATION TO SUBMIT A GRANT APPLICATION

Trustee Wolf made the following motion:

WHEREAS, the Village of Saltaire is desirous of submitting a grant application to New York State under its V-Fire program for funding for interior improvements to the Saltaire Firehouse;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Saltaire, as Lead Agency, has determined that pursuant the New York Codes, Rules and Regulations Part 617.5(c)(26) and (33) the proposed action is deemed to be a Type II Action and will have no significant impact to the environment.

After discussion, and all having a chance to be heard, the motion was seconded by Trustee Skerritt, and the question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Wolf

Seconded: Trustee Skerritt

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Skerritt, Trustee Kovner

Abstain: None

Against: None

Trustee Wolf then made the following motion:

WHEREAS, the Village of Saltaire is desirous of submitting a grant application to New York State under its V-Fire program for funding for interior improvements to the Saltaire Firehouse; and

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Saltaire that Village Administrator is hereby authorized to submit a grant application to New York State under its V-Fire program, for funding for interior improvements to the Saltaire Firehouse; and be it further

RESOLVED that the Village Administrator is hereby authorized to sign any and all necessary documents to participate in the aforementioned program and is empowered and directed to take all actions necessary and appropriate to effectuate the terms of this Resolution.

After discussion, and all having a chance to be heard, the motion was seconded by Trustee Skerritt, and the question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Wolf

Seconded: Trustee Skerritt

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Skerritt, Trustee Kovner

Abstain: None

Against: None

APPROVAL OF MINUTES

Draft copies of the minutes of the Board of Trustees meeting of March 7, 2024 had previously been presented to the Board and posted in draft form on the Village website. Following discussion, Trustee Kovner made a motion to adopt the minutes as presented with the minor non-substantive corrections discussed. The motion was seconded by Trustee Skerritt, and the question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Kovner

Seconded: Trustee Skerritt

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Skerritt, Trustee Kovner

Against: None

Abstain: None

AUDIT AND APPROVAL OF ABSTRACTS

Mayor O'Brien stated that the following Abstracts, having been distributed to the Board and posted on the Village website, were presented for approval by the Village Administrator and the Village Treasurer:

General Fund Checking No. 10B in the amount of \$13,898.76

Capital Fund Checking No. 10B in the amount of \$12,106.44

General Fund Checking No. 11A in the amount of \$124,823.58

Capital Fund Checking No. 11A in the amount of \$398,031.17

After discussion and opportunity for questions, Trustee Skerritt made a motion that the above-listed abstract(s) be approved as presented and that the Mayor be authorized to execute the warrant(s). The motion was seconded by Trustee Wolf, and the question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Skerritt

Seconded: Trustee Wolf

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Skerritt, Trustee Kovner

Abstain: None

Against: None

CLOSE OF MEETING

Trustee Wolf made a motion at 11:55 a.m. to close the meeting and to hold the next Board of Trustees meetings according to the following schedule:

- May 11, 2024 at 103 Broadway, Saltire, New York with the public portion to start at a time to be determined, with remote connection, which will include any Public Hearings.

The motion was seconded by Trustee Kovner and the question of the adoption of the foregoing resolution was duly put to a vote on roll call, and was carried according to the following:

Motion: Trustee Wolf

Seconded: Trustee Kovner

In Favor: Mayor O'Brien, Trustee Wolf, Trustee Skerritt, Trustee Kovner

Against: None

Abstain: None